



GOVERNMENT OF EDO STATE – PUBLIC SERVICE RECRUITMENT
P.M.B. 1066, BENIN CITY, NIGERIA

NOTICE OF PUBLIC SERVICE JOB VACANCIES (RECRUITMENT OF EXPERIENCED PROFESSIONALS)

The Edo State Government is carrying out a Public Service Transformation and Enhancement Project as part of its Institutional Reform Agenda. The Project is designed to develop the Human and Organizational capabilities required to deliver efficient services to the people of Edo State, and to **Make Edo Great Again**.

The services of talented experienced professionals are required to fill critical vacant positions in Public Service Departments and Agencies, support the implementation of the transformation programme and contribute to embedding the new ways of working.

Candidate who possess the required qualifications, experience and skills and would like to join us on this exciting and challenging Transformation Journey are invited to apply. Serving Civil Servants who are seeking a higher challenge are also invited to apply. The eligibility requirements and job specifications are as below:

General Requirements:

CandidateS must possess the minimum academic and professional requirements for each role as stated below. Unless otherwise stated, a minimum of a second-class lower degree or lower credit HND Diploma is required and Candidate must have completed the mandatory NYSC program (where applicable). Additional educational or professional qualifications may be an added advantage. Candidate must also be computer literate, technology savvy, possess good Interpersonal and leadership skills and be able to work effectively in teams.

Successful Candidate will work in a Public Service Department or Agency that offers robust challenging job opportunities, a diverse working culture that values teamwork and leverages technology in delivering high quality services to the people of Edo State. Responsibilities will include:

- Contributing to the implementation of the Transformation Agenda
- Participate through teamwork in contributing to the goals and objectives of the Ministry, Agency, or Department they are assigned

Candidates applying as experienced professionals must not have been more than 50 years of age by December 31, 2020.

How to apply:

Interested Candidate may apply by visiting the Edo State Recruitment Portal at: psrecruitment.edostate.gov.ng and completing the online application form not later than March 19, 2021.

Note: Candidate may only apply for 1 position on this advert. Multiple applications will result in disqualification
EDSG does not require Candidate to make any payments to any person or organization in respect of this recruitment exercise.
We are an equal opportunity employer and each candidate shall stand the same chance of gaining employment.
This recruitment campaign shall be free, fair and merit-driven.

GENERAL MANAGER, FINANCE AND SUPPLY, EDO URBAN WATER CORPORATION GL15 Job Code: PEXP01

Duties: oversees the finance function ensuring the creation and implementation of a financial management strategy to support the corporation's growth aspirations, coordinates the development and measurement of key performance goals and indicators for the corporation and its departments, ensures compliance with all prescribed accounting and reporting requirements, recruits and trains personnel and allocates responsibilities,

Requirements: Candidate must possess a minimum of a first degree or equivalent in Accountancy, Finance or Management, plus any of the following professional qualifications: Institute of Chartered Accountants of Nigeria (ICAN), Association of Certified and Corporate Accountants (ACCA) institute of Cost and Management Accountants (ICMA). Chartered Institute of Public Finance and Accountancy (CIPFA). Institute of Certified Public Accountants (ICPA) and a minimum of 15 years relevant experience. Additional qualification may be an added advantage.

DIRECTOR, HUMAN RESOURCES & ADMINISTRATION, EDO INTERNAL REVENUE SERVICE GL15 Job Code: PEXP02

Duties: Lead the strategic management of the Human Resources and Administrative functions in their respective agencies to support the achievement of Government's objectives. Oversees the preparation of HR Documents and ensures adherence to HR processes and timely availability of accurate and reliable Human Resources information

Requirements: Candidate must possess a degree in any of the disciplines in social science or humanities, must be a member of the Chartered Institute of Personnel Management of Nigeria (CIPMN) with a minimum of 16 years cognate experience. Additional qualifications will be an added advantage

SENIOR, HUMAN RESOURCES & ADMINISTRATION OFFICER, EDO STATE AGENCY FOR THE CONTROL OF AIDS GL10-12 Job Code: PEXP03

Duties: Lead the strategic management of the Human Resources and Administrative functions in their respective agencies to support the achievement of Government's objectives. Oversees the preparation of HR Documents and ensures adherence to HR processes and timely availability of accurate and reliable Human Resources information

Requirements: Candidate must possess a degree in any of the disciplines in social science or humanities, must be a member of the Chartered Institute of Personnel Management of Nigeria (CIPMN) with a minimum of 6 years cognate experience. Additional qualifications will be an added advantage

GM PROJECTS AND PLANNING, EDO URBAN WATER CORPORATION GL15 Job Code: PEXP04

Duties: Coordination and completion of projects on time, within budget and within scope; Set deadlines, assign responsibilities, and monitor and summarize progress of projects; Supervises planning and performance monitoring for all corporation activities

Requirements: Candidate must possess a Bachelor's degree in Engineering with 18 years cognate experience, which must include managing large, complex projects and a demonstrable track record of innovation and ability to deliver results. A professional project management certification will be an added advantage

GM OPERATIONS AND MAINTENANCE, EDO URBAN WATER CORPORATION GL15 Job Code: PEXP05

Duties: Assure the water utilities and facilities will perform in accordance with design and specifications and ensure optimal throughput and availability by establishing systems and processes for effective operation and maintenance of all aspect of the facilities; Ensure staff have the requisite knowledge, skills and training to perform their roles competently.

Requirements: Candidate must possess a Bachelors' degree in Engineering with a minimum of 15 years' relevant experience and registered with COREN

MANAGER UROMI/UGBOHA BUSINESS UNIT GL14 Job Code: PEXP06

Duties: Plan and direct the operations and administration of the Business Unit, ensuring adequate facilities maintenance, information management, record keeping, and other support activities, in order to guarantee the consistent delivery of potable water to the communities served by the Unit

Requirements: Candidate must possess a degree in Engineering with a minimum of 12 years' relevant experience

MEDICAL INSPECTOR/AUDITOR CONMESS1 Job Code: PEXP07

Duties: Ensure that businesses in the health sector comply with the health and safety regulations in place in the State

Requirements: Candidate must possess a degree in Medicine, Nursing, Medical Laboratory Science, Pharmacy or other related disciplines

CHIEF LIBRARIAN GL14 Job Code: PEXP08

Duties: Taking charge of a section, Supervising the development of libraries in government institutions and departments, Supervising the training programmes of staff.

Requirements: Candidate must possess a degree from a recognized University plus a post-graduate diploma in Library Studies with a minimum of 15 years' relevant working experience

CONSULTANTS (PEDIATRICS, INTERNAL MEDICINE, RADIOLOGY, ANAESTHESIOLOGY, FAMILY MEDICINE, NEPHROLOGY, ONCOLOGY) CONMESS 15 GL15 Job Code: PEXP10

Duties: Leads or works in a team of medical professionals undertaking specialized patient examination, consultation and treatment; Provides general pre- and post-operative care; Supports the management of a hospital and contributes to healthcare delivery in the state

Requirements: Candidate must possess a Basic Medical Degree (MBBS, MBCh or equivalent); must be registered with the Medical and Dental Council of Nigeria (MDCN), possess a current practicing license and be certified by the West African College of Surgeons or National Post-Graduate Medical College of Nigeria or other specialist certification bodies and must have a minimum of 10 years relevant experience, including at least 2 years as a Consultant. Additional qualifications may be an added advantage.

DIRECTOR PUBLIC HEALTH CONMESS GL05 Job Code: PEXP11

Duties: Lead, plan and direct the work of the Public Health Service to achieve statutory and policy objectives. Optimize the use of resources, respond effectively to current priorities and plan to meet future public health requirements. Develop strategic plans and work plans for public health service delivery and support inter-agency joint planning. Deliver a system to support surveillance, monitoring and evaluation of health, well-being, and inequalities in health outcomes in Edo State

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 9 years' experience. A Post Graduate Fellowship Training in Public Health or Community Health/Medicine would be an added advantage

ASSISTANT DIRECTOR, EPIDEMIOLOGY CONMESS GL03

Job Code: PEXP12

Duties: Lead the Epidemiology Unit in the Public Health Service to achieve statutory and policy objectives. Support the optimal use of resources, respond effectively to current priorities and plan to meet current and future epidemiological requirements. Develop strategic plans and work plans for health service delivery. Support surveillance, monitoring and evaluation activities

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 6 years' experience.

ASSISTANT DIRECTOR, COMMUNITY HEALTH CONMESS GL03

Job Code: PEXP13

Duties: Lead the Community Health Unit in the Public Health Service to achieve statutory and policy objectives. Support the optimal use of resources, respond effectively to current priorities and plan to meet current and future epidemiological requirements. Develop strategic plans and work plans for health service delivery. Support surveillance, monitoring and evaluation activities

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 6 years' experience.

ASSISTANT DIRECTOR, DISEASE CONTROL CONMESS GL03

Job Code: PEXP14

Duties: Lead the Disease Control Unit in the Public Health Service to achieve statutory and policy objectives. Support the optimal use of resources, respond effectively to current priorities and plan to meet current and future epidemiological requirements. Develop strategic plans and work plans for health service delivery. Support surveillance, monitoring and evaluation activities

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 6 years' experience.

ASSISTANT DIRECTOR, REPRODUCTIVE HEALTH CONMESS GL03

Job Code: PEXP15

Duties: Lead the Reproductive Health Unit in the Public Health Service to achieve statutory and policy objectives. Support the optimal use of resources, respond effectively to current priorities and plan to meet current and future epidemiological requirements. Develop strategic plans and work plans for health service delivery. Support surveillance, monitoring and evaluation activities

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 6 years' experience.

DIRECTOR, PLANNING RESEARCH & STATISTICS CONMESS GL05

Job Code: PEXP16

Duties: Lead the Policy Formulation and Planning Unit in the Public Health Service to enable the achievement of statutory and policy objectives. Support the optimal use of resources, respond effectively to current priorities and plan to meet current and future requirements. Develop strategic plans and work plans for health service delivery.

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 9 years' experience.

DIRECTOR PERFORMANCE MONITORING AND EVALUATION

CONMESS GL05

Job Code: PEXP17

Duties: Create the framework for strategic planning, performance monitoring and evaluation of healthcare activities in the state; Improve data collection on outputs and outcomes; Track progress toward attaining EDSG programmatic and/or organizational goals in the healthcare sector.

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 9 years' experience. Additional qualification in Bio-statistics or other similar discipline may be an added advantage

DIRECTOR, SHARED SERVICES CONMESS GL05 Job Code: PEXP18

Duties: Lead the Shared Services Unit in the Public Health Service to enable the achievement of statutory and policy objectives through the provision of high quality and effective shared services support. Support the optimal use of resources, respond effectively to current priorities and plan to meet current and future requirements. Develop strategic plans and work plans for effective service delivery.

Requirements: Candidate must possess a medical or dental degree (MBBS, or BDS) or a masters' degree in Public Health (MSc/MPH) with a minimum of 9 years' experience.

DIRECTOR, RESOURCE MOBILIZATION AND PERFORMANCE MANAGEMENT, EDO STATE AGENCY FOR THE CONTROL OF AIDS GL12

Job Code: PEXP19

Duties: Organizes all activities related with fund raising and resource mobilization with a view to forging partnerships built on trust and mutual accountability. Monitors and maintains records of all mobilization and funding activities. Develops and implements performance reporting procedures and guidelines in line with the EDSG Performance Management Framework and to meet the requirements of key stakeholders, including data collection, field visits, data quality evaluation, etc. Contribute to the development of the program and document project performance against established outputs and indicators.

Requirements: Candidate must be a University Graduate with a minimum of 9 years' cognate experience in resource mobilization and/or performance management, preferably in a Voluntary or Development Organization.

GENERAL MANAGER, HUMAN RESOURCES & ADMINISTRATION, EDO STATE URBAN WATER CORPORATION GL15 Job Code: PEXP21

Duties: Lead the strategic management of the Human Resources and Administrative functions in their respective agencies to support the achievement of Government's objectives. Oversees the preparation of HR Documents and ensures adherence to HR processes and timely availability of accurate and reliable Human Resources information

Requirements: Candidate must possess a degree in any of the disciplines in social science or humanities, must be a member of the Chartered Institute of Personnel Management of Nigeria (CIPMN) with a minimum of 16 years cognate experience. Additional qualifications will be an added advantage

HEAD, SERVICE MANAGEMENT & OPERATIONS GL10

Job Code: PEXP23

Duties: Manage day to day service operations, source and deliver components of standard services from a defined service carrier, Verify service operations against stated Service Level Agreements and Operational Level Agreements, Manage "live" technical environments on a day to day basis, Provide and maintain a single source of consistent information on all IT services delivered to the business; Monitor, measure, report and review current performance of services and components in the enterprise IT environment and ensure IT capacity meets business needs; Serve as point of escalation, review and approval for key issues and decisions for all Service Management / Operations domains

Requirements: Candidate must possess a strong knowledge of IT service management processes and experience in delivering improvements to these processes, Experience of leading cross functional teams and managing relationships with business customers, Proven leadership and management skills with a minimum of 5+ years of experience in IT Service Management & Operations, 10+ years of management experience

CHIEF INFORMATION SECURITY OFFICER (CISO) GL10

Job Code: PEXP24

Duties: Ensure information Security regulatory compliance, Ensure security policies / procedures are defined and implemented across business units and processes, Establish constant vigilance over critical information assets, Review security logs and alerts in real time to identify and thwart malicious activities, Provide legal protection and risk management advice to executive management including CIO and business leads, Play a key role in the DR and business continuity management of the organization

Requirements: Candidate must have experience on large (IT) security projects, assessments and audits; Experience on building and/or running IT Security teams; Knowledge of regulatory requirements (e.g. Sarbanes Oxley, Solvency II) with a proven leadership and management skills.

Candidate must have a minimum of 5+ years of experience in IT Security and IT Management 10+ years of management experience.

HEAD – ARCHITECTURE, STRATEGY AND PLANNING GL10

JobCode: PEXP25

Duties: Develop and maintain the IT strategy under the guidance of CTO; Develop overall technology architectural direction for ICT technology portfolio, define target state blueprints for business, application and technology architecture; Develop and implement IT roadmap, architectural principles, standards, policies and solution governance; Drive smarter technology investments by driving changes in application, infrastructure, process and IT tools architecture; Serve as point of escalation, review and approval for key issues and decisions for all architecture domains

Requirements: Candidate must have a strong knowledge of architecture frameworks, concepts and best practices; Strong strategic planning capabilities; Good Industry knowledge and ability to understand competitor or future competitors' strategies and product roadmaps and Proven leadership and management skills with a minimum of 5+ years of experience in architecting & designing IT solutions and 10+ years of management experience

HEAD, SERVICE DEVELOPMENT GL10 Job Code: PEXP26

Duties: Manage the architecting, planning, designing, building and implementation of IT services including new development and major enhancements to existing systems; Deliver committed portfolio of projects within agreed constraints; Ensure that the transitioned services have been developed to meet Operational and Service Level Requirements; Drive a shift from predominantly bespoke to non-customized, package-based solutions; Serve as point of escalation, review and approval for key issues and decisions for all Service Development domains

Requirements: Candidate must have a deep technical expertise and a good understanding of the underlying business processes and systems; High commitment to meet business needs as well as Service and Operational Level requirements; Experience of working with multiple third-party vendors and a Proven leadership and management skills with a minimum of 5 years of experience in IT Service development and 10 years of management experience

MEDICAL LABORATORY SCIENTISTS CONHESS 8 GL 09

Job Code: PEXP27

Duties: Taking charge of the general administration of laboratory services in a Section in a Ministry, Agency or Hospital; Budgeting and ordering for laboratory equipment and chemical reagents; Assisting in supervising coordinating the activities of junior officers in the various Units of the laboratory

Requirements: Candidate must possess a first degree in Medical Laboratory Technology or Science Lab Technology with at least 10 years working experience. Additional qualifications may be an added advantage.

DIRECTOR PREVENTION, BEHAVIOUR CHANGE/CITIZENS MOBILIZATION GL12 Job Code: PEXP28

Duties: Identify and investigate health issues and health hazards in communities in the state, provide communities **required** personal health services and ensure the provision of healthcare, develop plans and policies that support individual and community health initiatives, maintain standards of hygiene and help in the management of major disease outbreaks such as epidemics or pandemics.

Requirements: Candidate must possess a degree in Medicine, epidemiology, behavioral psychology or public health and a minimum of 10 years relevant experience. A higher qualification may be an added advantage.

PRINCIPAL ENGINEERS (Various disciplines) GL12 Job Code: PEXP29

Duties: Assisting in carrying out detailed design of projects, revising and improving existing designs, supervising the organization of training programmes for staff.

Requirements: Candidate must possess a degree in Electrical, or other Engineering discipline, must be registrable with the Council of Registered Engineers of Nigeria (COREN) and must possess at least 10 years relevant working experience. Additional educational or professional qualifications may be an added advantage.

CHIEF COMMERCIAL OFFICER GL14 Job Code: PEXP31

Duties: Heads a Section in the Commercial Department of the Urban Water Corporation, coordinates commercial activities including feasibility studies, investment and financial analysis, project reviews, market research & intelligence, and supervising the training programmes of staff.

Requirements: Candidate must possess a degree in Economics, Business Administration, Commerce or Marketing from a recognized University with a minimum of 12 years' relevant working experience.

CHIEF ADMINISTRATIVE OFFICER GL 14 Job Code EXP-C-32

Duties: Responsible for human resource management and general administration activities in a Ministry or Department, advising on general HR and administrative matters,

Requirements: Candidate must possess a degree in any of the disciplines in social science or Humanities, especially Human Resource Management with a minimum of 16 years cognate experience. Membership of a professional organization such as Nigerian Institute of Management, or the Chartered Institute of Personal Management of Nigeria (CIPMN) will be an added advantage.

PRINCIPAL TECHNICAL OFFICER (ELECTRICAL) GL12 Job Code: PEXP33

Duties: Supervising and coordinating the activities of a number of subordinate officers, Ensuring regular and proper repairs and maintenance of electrical equipment and plants, Organizing controlling and directing the activities of staff in the Central Workshop, Carrying out regular inspection, maintenance and general overhauling of all vehicles and contractors' plants, water equipment, refrigerators, hospital equipment and installations

Requirements: Candidate must possess the Higher National Diploma in Electrical Engineering from a recognized institution with a minimum of 9 years' relevant experience.

CIRCULATION MANAGER GL12 Job Code: PEXP34

Duties: Devising verifiable means of selling newspapers outside agents and vendors, Assigning of marketers to territories or zones, Monitoring of marketers sales activities and giving of appropriate direction, Monitoring of newspaper sales across all the zones, Recording of progressive growth in newspaper sales level, Maintaining of good relationship with agents and vendors, Obtaining sales information about the competitors, Periodic submission of sales report and its interpretations.

Requirements: Candidate must possess a degree in Marketing or any other Social Science course with ten years' working experience in a media firm

PRINCIPAL PLANNING OFFICER GL12 Job Code: PEXP36

Duties: Analyzing and interpreting economic and statistical data, Undertaking economic studies anti surveys, Coordinating and supervising the activities of junior officer, Taking charge of a sector in a Divisional Planning Unit.

Requirements: Candidate must possess a degree in Economic preferably with Statistics, Econometrics Development Planning as a subject from a recognized University with a minimum of 9 years' relevant working experience.

GM COMMERCIAL, Edo State Urban Water Corporation GL15

Job Code: PEXP37

Duties: Leads the formulation, execution and review of commercial policies and programmes of the Edo State Urban Water Corporation. Supports decisions on the feasibility and commercial viability of new or proposed developments, projects and other opportunities by providing high quality analysis and reports

Requirements: Candidate must possess a degree in Economics, Business Administration, Commerce or Marketing from a recognized University with a minimum of 15 years' relevant working experience.

DENTAL CONSULTANTS (RESTORATIVE DENTISTRY) CONMESS 15 GL15

Job Code PEXP38

Duties: Leads or works in a team of dental professionals undertaking specialized patient examination, consultation and treatment; Provides general pre- and post-operative care; Supports the management of a hospital and contributes to healthcare delivery in the state

Requirements: Candidate must possess a Basic Dental Degree (MBBS, MBCh or equivalent); must be registered with the Medical and Dental Council of Nigeria (MDCN), possess a current practicing license and be certified by the West African College of Surgeons or National Post-Graduate Medical College of Nigeria or other specialist certification bodies and must have a minimum of 10 years relevant experience, including at least 2 years as a Consultant with specialization in Dentistry. Additional qualifications may be an added advantage.

SURGEONS (GENERAL, PLASTIC, ORTHOPAEDIC, ENT, etc) Job Code PEXP39

Duties: Working in close proximity with a surgical team, lead the conduct of scheduled and emergency surgeries in their areas of specialization, maintaining the sterile field and monitoring the patient's condition, ensuring that the surgical team is working at peak performance. Manage post-operative recovery and follow-up care

Requirements: Candidate must possess a Basic Medical Degree (MBBS, MBCh or equivalent); must be registered with the Medical and Dental Council of Nigeria (MDCN), possess a current practicing license and be certified by the West African College of Surgeons or National Post-Graduate Medical College of Nigeria or other specialist certification bodies and must have a minimum of 10 years relevant experience, including at least 2 years as a Surgeon with specialization in General Surgery, Plastic Surgery or ENT or Orthopaedic Surgery. Additional qualifications may be an added advantage.

PAEDIATRICIAN GL10 Job Code: PEXP40

Duties: Leads or works in a team of medical professionals undertaking specialized patient examination, consultation and treatment; Provides general pre- and post-operative care; Supports the management of a hospital and contributes to healthcare delivery in the state

Requirements: Candidate must possess a MBBS, plus Fellowship of the National and or West Africa Post Graduate Medical College in relevant specialities.

SIGNED

ANTHONY OSAS OKUNGBOWA, Esq.

HEAD OF SERVICE, GOVERNMENT OF EDO STATE OF NIGERIA